

**SANTA CLARA COUNTY OFFICE OF EDUCATION  
1290 Ridder Park Drive, San Jose CA 95131**

**NOTICE INVITING PROPOSALS FOR SECURITY SERVICES**

**RFP 01\_25\_26**

- **NOTICE:** Notice is hereby given that the **Board of Trustees of the Santa Clara County Office of Education (SCCOE)** is soliciting proposals from qualified and interested vendors to provide: **RFP: Security Services**. The purpose of this Request for Proposals (RFP) is to identify a vendor capable of delivering professional and reliable security services in support of SCCOE Facilities and Operations. The Issuance of this RFP does **not** constitute a commitment by SCCOE to award a contract. No offer of intent should be inferred from this notice. A contract will be awarded only if, in the sole opinion of SCCOE, it is in the best interest of the organization to do so. The SCCOE reserves the right to negotiate final terms and conditions with the vendor selected through this process.
- **SUBMITTAL:** Written proposals must be **sealed** and **submitted** to the **SCCOE Purchasing Services Department** at the address provided in the RFP documentation **no later than 3:00 PM on Friday, May 30<sup>th</sup>, 2025**. Late submissions will not be considered. Please note that **there will be no formal public opening of proposals**.
- **PRE-PROPOSAL MEETING:** There will be a pre-proposal Zoom conference on **Wednesday, May 14<sup>th</sup>, 2025, at 1:00 pm** hosted by the SCCOE for the purpose of discussing the scope of work. **The Zoom Meeting ID and password will be sent via email by Tuesday, May 13<sup>th</sup>, 2025**. It is strongly recommended that all interested parties attend this meeting. Please **RSVP by Monday, May 12<sup>th</sup>, 2025**, by email with Jose Vera at [JVera@sccoe.org](mailto:JVera@sccoe.org) and Josephine Dy-Liacco at [JDy-Liacco@sccoe.org](mailto:JDy-Liacco@sccoe.org).
- **QUESTIONS:** Interested firms may submit technical questions **in writing** no later than **the end of day, Monday, May 19, 2025**, to the following contacts:

Michael Vallez  
Emergency Preparedness  
School Safety & Security  
[mvallez@sccoe.org](mailto:mvallez@sccoe.org)  
408-453-6925

Jose Vera  
Senior Buyer  
Purchasing Services  
[jvera@sccoe.org](mailto:jvera@sccoe.org)  
408-453-6657

Josephine Dy-Liacco  
Supervisor  
Purchasing Services  
[jdy-liacco@sccoe.org](mailto:jdy-liacco@sccoe.org)  
408-453-6854

All questions must be submitted in writing. Verbal inquiries will not be accepted. Responses to all submitted questions will be provided in the form of a written addendum, as applicable.

- **WITHDRAWAL:** Proposals shall remain valid and may not be withdrawn for a period of sixty (60) calendar days following the designated proposal opening date.
- **REJECTION:** The County Superintendent of Schools reserves the right to reject any or all proposals and to waive any irregularities therein. All proposals will be thoroughly evaluated, and a recommendation will be presented to the County Superintendent of Schools for consideration.

A copy of RFP 01\_25\_26 is available for download at the following URL:

<http://www.sccoe.org/depts/bizserv/purchasing/Pages/Bids-Posting-System.aspx>

County Superintendent of Schools  
Santa Clara County Office of Education  
By: Josephine Dy-Liacco  
Supervisor, Purchasing Services

**1<sup>st</sup> Advertisement: May 7<sup>th</sup>, 2025.**

**2<sup>nd</sup> Advertisement: May 14<sup>th</sup>, 2025.**